

# JOB DESCRIPTION



<b>JOB TITLE:</b>	Intelligence Manager
<b>CONTRACT TYPE:</b>	12 Month Fixed Term Contract ( <i>view to extend</i> )
<b>FUNCTION/ TEAM:</b>	Intelligence
<b>LOCATION:</b>	London; Hybrid-style working & flexible working conditions
<b>HOURS:</b>	Full-time, inclusive of breaks
<b>REPORTS TO:</b>	Head of Intelligence
<b>SALARY:</b>	£31,689

## EQUAL OPPORTUNITIES

As a small charity working to disrupt the global business of human trafficking, gathering intelligence, and delivering campaigns and projects around the world, we recognise that our team is strengthened by the knowledge, experience and insights that people from a wide range of backgrounds bring. As a minimum, we expect all applicants to show a demonstratable commitment to equality and diversity.

## SUMMARY OF THE ROLE

At STOP THE TRAFFIK we have pioneered a suite of intelligence reporting called Exploitation Analytics which consists of Key Judgement Reports (high level reports of a particular human trafficking route or hotspot or type of human trafficking); Tactical Reports (a specific instance of human trafficking i.e. a possible perpetrator); ExploitX Reports (reporting potential perpetrators of commercial sexual exploitation) that we share with our partners and clients (e.g. commercial clients, law enforcement, government, NGO's etc). Our aim is simple: we seek to disrupt the business of human trafficking.

If you are interested in the prevention of human traffickers and the business of human trafficking, then we want to speak to you!

As an Intelligence Manager, you will be responsible for the strategic gathering, analysis, and dissemination of intelligence critical to our technological and market advancements. Your leadership will ensure STOP THE TRAFFIK remains at the forefront of innovation, leveraging cutting-edge information/Intelligence. We work with a number of global organisations including financial service institutions, global technology platforms, telecoms and the hospitality industry who rely on our intelligence reports to identify bad actors utilising their platforms and accounts.



## SUMMARY OF RESPONSIBILITIES

---

This role will be responsible for:

- **Strategic Intelligence Gathering:** Oversee the collection of industry, technological, and competitive intelligence, ensuring data accuracy and relevance and to a high standard of research.
- **Analysis and Reporting:** Lead the analysis of gathered intelligence, transforming data into actionable insights and strategic recommendations for senior management.
- **Cross-Functional Collaboration:** Work closely with internal departments help with marketing, product development, and sales teams to align intelligence activities with broader company objectives.
- **Innovation and Improvement:** Continually assess and improve intelligence gathering and analysis methodologies, incorporating new technologies and data sources.
- **Risk Management:** Identify potential threats and opportunities, advising on risk mitigation strategies and strategic planning.
- **Stakeholder Communication & Management:** Serve as the primary point of contact for all intelligence-related matters, communicating complex information clearly and concisely to various stakeholders. The successful postholder will be responsible for managing a portfolio of commercial clients.

## PERSON SPECIFICATION

---

- Proven experience in an investigative or intelligence analysis role
- Highly proficient using Excel, PowerBI, and similar data analysis and visualisation tools
- Ability to create intelligence products from multiple data sources
- Transferrable skills or experience with stakeholder management
- Extensive understanding of how social media and digital media platforms operate
- Experience creating linked entity intelligence charting to illustrate intelligence development progress and opportunity
- Knowledge of modern slavery and human trafficking, and how MSHT impacts individuals and communities
- Capable of appropriate public speaking engagements (desirable)
- The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed
- This role requires exceptional resilience and ability to seek counsel when necessary

## **PERSONAL QUALITIES**

- Strong demonstration of STTG values: trusted, innovative, driven, disruptive, and imaginative
- Ability to multitask to a high level, while meeting deadlines and managing time effectively
- Highly resourceful, self-starter, open to innovation with strong attention to detail
- Growth mindset, open to giving and receiving feedback
- Ability to work effectively independently and in a team, with excellent communication skills

*We do not require any additional qualifications, rather, candidates must demonstrate previous experience in an environment with transferrable skills to this position. If you do not meet 100% of the above, please consider applying regardless. We are happy to upskill where possible or look at alternate roles in the company.*

## **SAFEGUARDING VULNERABLE CHILDREN & ADULTS**

STOP THE TRAFFIK Group is committed to safeguarding and promoting the welfare of vulnerable children and adults. We expect all staff to share this commitment and to undergo appropriate checks, which may include an enhanced DBS check.

### **SIGNED:**

<b>EMPLOYEE</b>		<b>LINE MANAGER</b>	
<b>PRINT NAME</b>		<b>PRINT NAME</b>	
<b>DATE</b>		<b>DATE</b>	